

REQUIREMENT PROFILE

1	Company Name	Dahej SEZ Ltd..
2	Post	Electrical Engineer (third Party Contrat)
3	Location of posting	Dahej - Bharuch
4	Age Max. in years	40 Years
5	Gender	Male
6	Essential Qualification	Bachelor of Engineering (Elect) from any recognized University with minimum 55% or Diploma in Elect. with first class
7	Preferred Specialization	Specialization in Tendering & Billing work Relevant experience in maintenance, repair and operation of work related to Elect.
8	Nature of job / Key Result Areas (KRA)	<ol style="list-style-type: none">1) Preventive maintenance and elect. safety measures2) Prepare Tenders & BOQ3) Trouble shooting4) Repair & replacement of elect. Equipment/ materials/ faulty component, system etc.5) Safety: Ensure safety compliance with safety standard6) Documentation as required for Audit etc.7) Monitor different types of Elects. works in DSL premises8) To supervise and manage the Elect. works at the site.9) Verification of Elect. drawings10) Work related STP O&M and AMC in co-ordination with agency11) To prepare Estimates & verification of bills provided by various Contractors/agency12) To ensure Quality of works13) To carry out field survey / joint measurement for Right of use14) Co-ordinate with Co-Developer (TPL) for any power related issue and matter as per agreement with TPL15) To prepare & provide reports as regards Elect. works.16) Responsible for progress of work at site, maintaining records, safety & quality.17) Knowledge of basic computer (Word & Excel) and Knowledge Auto-cad will be advantage.

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		18) Any other duty/ Work assigns by DSL time to time
9	Soft Skills requirement	Good Communication Skills. Able to read, write & speak (Hindi, Gujarati and English)
10	Total Minimum experience (No. of years)	Min. 3-5 years for BE (Elect.) & Min. 7-8 years for Diploma (Elect). Candidate must have experience in Industrial area
11	This person will report to	Manager (Infra)
12	Salary (Cost to company-CTC) Per Month. (Min / Max. depend up on the experience and knowledge)	Rs.25,000/- to Rs.30,000/- Per Month
13	What is normal accepted joining period?	As soon as possible but not more than One Month