

**Dahej SEZ Limited
Block No 14, 3rd Floor,
Udyog Bhavan, Near Gh-4 Circle,
Sector-11, Gandhinagar- 382 017**

**Proactive Disclosure
Under Section 5 of
Right to Information Act**

As on 30/09/2020

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MANUAL – 1

About Dahej SEZ Limited

1. When Dahej SEZ Limited (DSL) incorporated?

DSL incorporated on 21st September, 2004 under the Companies Act, 1956 and registered under the Registrar of Companies at Ahmedabad, Gujarat with the Corporate Identification No. (CIN) U45209GJ2004PLC044779.

2. Formation of Dahej SEZ Limited.

DSL is a Joint Venture of Gujarat Industrial Development Corporation (GIDC) and Oil and Natural Gas Corporation Limited (ONGC), promoted jointly by both of them for development of Special Economic Zone, a multi-product SEZ at Dahej in Vagra Taluka of Bharuch District, Gujarat, India.

3. Share Capital of the Company.

Authorized Share Capital of the Company is Rs. 1,00,00,00,000/- (Rupees Hundred Crore only) divided into 10,00,00,000 (Ten Crore) Shares of Rs. 10 (Rupees Ten) each.

Issued, Subscribed and Paid-up Share Capital of the Company is Rs. 46,05,00,000/- (Rupees Forty-Six Crore Five Lakh only) divided into 4,60,50,000 (Four Crore Sixty Lakh Fifty Thousand) Shares of Rs. 10 (Rupees Ten) each.

4. Composition of Board of Directors of Dahej SEZ Limited.

Board of Dahej SEZ Limited comprises following Directors:

1. **Shri M. K. Das, IAS**
(Additional Chief Secretary, Industries & Mines Department,
Govt. of Gujarat)
2. **Shri M. Thennarasan, IAS**
(Vice Chairman & Managing Director,
Gujarat Industrial Development Corporation,
A Govt. of Gujarat Undertaking)
3. **Shri Anurag Sharma**
(Director-Onshore of Oil and Natural Gas Corporation Limited,
A Maharatna CPSE)
4. **Shri A. K. Verma**
(Managing Director of ONGC Petro additions Limited)
5. **Shri B. C. Warli**
(Chief Engineer,
Gujarat Industrial Development Corporation,
A Govt. of Gujarat Undertaking)

5. Chairman of the Company.

Additional Chief Secretary/ Principal Secretary of Industries and Mines Department is Chairman of the Company on ex-officio basis. At present Shri M. K. Das, IAS is the Chairman of the Company.

6. Key Managerial Personnel of the Company.

The Key Managerial Personnel of the Company are as under:

1. Shri S. N. Patil - Chief Executive Officer
2. Shri P. S. Patel - Chief Financial Officer
3. Shri S. Dhamseiya - Company Secretary

7. Shareholders of the Company.

As the Company is a Joint Venture of ONGC and GIDC both are the Shareholders of the Company with equal shareholding i.e. 50%-50% each.

ONGC and GIDC holds 2,30,25,000 (Two Crore Thirty Lakh Twenty-Five Thousand) Shares along with the shareholders nominated by them.

8. Registered Office of DSL.

The address of the Registered Office of Dahej SEZ Limited is as under:

Block No. 14, Third Floor,
Sector-11, Udhog Bhavan,
Gandhinagar – 382017, Gujarat, India
Phone No.: +91 79 2324 1590/ +91 79 2975 0838
Fax No.: +91 79 2324 1736
e-Mail Address: info@dahejsez.com
website Address: <http://www.dahejsez.com>

9. Main Object of DSL.

The Main Object of the Company is as under:

1. To establish and develop Special Economic Zones, Economic Trading Zones, Trade Zones, Processing Zones, any other Zones and Industrial Estates/ Parks and other infrastructure facilities.
2. To carry on the business of property developers, builders, creators, operators, owners, contractors of all and any kind of Infrastructure facilities and services including cities, towns, roads, airports, airways, railways, tramways, mass rapid transport system, cargo movement and cargo handling including mechanized handling, equipment; water supply, power generation, transmission. distribution, power trading, green parks, Port infrastructure, environmental protection and pollution control, public utilities, municipal services, clearing house agency and stevedoring services and of like infrastructure facilities and service viz., telecommunication, cable, satellite and any other communication networking, garment parks, gem and jewellery and other parks, parks trading units, warehouses, container depots, container freight station, clearing houses industries, ETP trading centers, educational institutions, hospitals, hostels, hotels, canteen, restaurants, amusement parks, entertainment centers/parks, import, export house, land development.
3. To carry on the business of communication and to provide security services and to do construction of buildings, roads, bridges, drainage, sewerage, shipyard, seaport, purchase of plant & machineries, tools and equipment and to carry on business of import and export, buying, selling, marketing and to do liaison work and other work.

10. Location / Site address of Dahej SEZ of DSL.

Office of Dahej SEZ Limited
Administrative Building, Dahej SEZ Part-1,
Opp. Roxul Rockwool Limited,
Dahej SEZ, Dahej, Vagra, Bharuch – 392130, Gujarat, India

11. Details of the Development Commissioner of Dahej SEZ.

Office of the Development Commissioner,
Ministry of Commerce & Industry, Gol,
605-607, 6th Floor, 3rd Eye Vision,
Opp. Shivalik Plaza, IIM-AMA Road,
Nr. Panjrapol Cross Road,
Ahmedabad – 380015, Gujarat, India

12. Turnover of the Company.

The Turnover of the Company as on 31st March, 2019 was of Rs. 57,90,68,151/- (Rupees Fifty-Seven Crore Ninety Lakh Sixty Eight Thousand One Hundred and Fifty One only).

13. Net-worth of the Company.

The Net-worth of the Company as on 31st March, 2019 was of Rs. 1,42,01,78,666/- (Rupees One Hundred and Forty-Two Crore One Lakh Seventeen-Eight Thousand Six Hundred and Sixty-Six only).

14. Sub-Committees of Board of the Company.

Company has constituted three sub-committees of Board, viz. Audit Committee, Corporate Social Responsibility Committee and Nomination & Remuneration Committee.

15. Registrar and Share Transfer Agent of the Company.

M/s. Accurate Securities & Registry Private Limited
203, Shagri-La Arcade, Above Samsung Showroom,
Shyamal Cross Road, Satellite, Ahmedabad – 380015

16. Consulting Company Secretary of the Company.

Shri Ashish C. Doshi
Practicing Company Secretary
TF/1, Third Floor, Anison Building,
SBI Lane, Swastik Society,
Near Stadium Circle, C. G. Road, Navrangpura,
Ahmedabad – 380009, Gujarat, India

17. Statutory Auditors of the Company (FY-2019-20)

M/s. Vinod & Narendra
Chartered Accountants
Firm Registration No.: 111497W
101/2, Shaily, Near Old High Court,
Navrangpura, Ahmedabad – 380009,
Gujarat, India

18. Internal Auditors of the Company.

M/s. Asim Ravindra & Associates
Chartered Accountants
Firm Registration No.: 118775W
704, 3rd Eye Vision, Opp. Jayhind Sweets,
Panjrapole, Ahmedabad – 380015, Gujarat, India

19. Bankers.

1. State Bank of India,
Udhyog Bhavan Branch, Gandhinagar
2. HDFC Bank
Bodakdev Branch, Ahmedabad
3. Bank of Baroda
Dahej SEZ, Bharuch

20. Corporate Social Responsibility

As per the applicable provisions of the Companies Act, 2013 the Company has constituted Corporate Social Responsibility Committee who takes care of the various activities falls under the purview of Corporate Social Responsibility.

Company has adopted a Corporate Social Responsibility Policy under which the Company, upon recommendations CSR Committee, spends at least 2% of the average net profits (calculated as per the provisions of Companies Act, 2013) of the Company made during the three immediately preceding financial years in the activities as mentioned in the policy. The details of CSR activities carried out by Dahej SEZ Limited is available in website www.dahejsez.com

Manual 2

Dahej SEZ PROFILE

SEZ Location

Dahej SEZ is located in Vagra Taluka of western part of Bharuch District, Gujarat, India. It is well connected with National Highway (NH-8). Road and Railway both are having the connectivity to New Delhi, the National Capital and Mumbai, the commercial Capital of India.

SEZ is a part of Dahej Petroleum, Chemicals and Petrochemicals Investment Region (PCPIR) and is within Delhi-Mumbai Investment Corridor (DMIC).

Connectivity

Road: SEZ is on 6 lane State Highway connecting of Bharuch (50 Kms) with National Highway No. 8

Rail: 50 kms from Bharuch, Main Rail Head connecting Mumbai - Delhi.

Port: GCPTCL for chemical cargo and Adani-Petro LNG for solid bulk cargo handling.

Airport: Baroda-140 kms and Surat-120 kms (Daily flights to Mumbai & Delhi).

Area of Dahej SEZ

- Dahej SEZ covers the total land area of 1682 Hect. wherein 1573Hect. is processing area and 34 Hect. is non-processing area.
- SEZ is divided into two parts i.e. Part-I (East) & Part-II (West)
- Part I and Part II are joined by a dedicated corridor of 21 Hect.

Infrastructure and Services in SEZ

▪ Roads

- ✓ 50 mtrs wide - 1.6 Kms.
- ✓ 30 mtrs wide - 13.8 Kms.
- ✓ 20 mtrs wide - 10.0 Kms.
- Street lights.
- Strom Water Disposal (SWD) facility alongside road.

▪ **Water**

- GIDC is co-developer for water supply in SEZ.
- Water distribution network for 10 MGD water supply.
- Water Reservoirs, Pumping Stations, and ESRs in both parts of SEZ.
- GIDC has provided connections to 75 units in SEZ.

▪ **Drainage / Effluent Disposal**

- GIDC is co-developer for collection of treated effluent and disposal.
- Underground pipeline for collection of treated effluent.
- Collection Sump and Guard Pond in both part of SEZ.
- Effluent from Guard Ponds is discharged to Dahej-Vilayat GIDC Effluent Treatment Plant outside SEZ and to sea for Dahej Industrial Estate, for which consent and authorization is granted by GPCB in November 2008.
- GIDC has provided connections to 31 units in SEZ.

▪ **Power**

- Torrent Power Ltd. is co-developer for power distribution in SEZ.
- 33/11 KV Two sub-stations – one each in Part I & Part II are set up.
- Power distribution network is in place.
- Power Project of 1200 MW is under implementation in SEZ.
- TPL has provided power connections to 76 units in SEZ.

▪ **Gas Supply**

- Gujarat State Petronet Ltd. (GSPL) is co-developer for gas distribution within SEZ.
- Gas supply distribution network and Monitoring stations are in both parts of SEZ.
- GSPL has provided gas supply connection to 23 units in SEZ.

▪ **Telecommunication and Data Transmission**

- Bharat Sanchar Nigam Limited (BSNL) is Co-developer for Telecommunication and data transmitting Network.
- Telecommunication services in SEZ is started by BSNL.
- BSNL has provided connection to 25 units in SEZ.

▪ **Fire & Safety Services**

- Fire station is operational in Dahej SEZ.
- Fire Tender i.e. Water Bouser and Multi Purpose Fire Tender are in use.

▪ **Weigh Bridge Service**

- Weigh Bridge Service is operational in SEZ Part – I.

▪ **Bank offices**

- Bank of Baroda is operational in Dahej SEZ Part-1
- ATM of HDFC Bank within Dahej SEZ.
- State Bank of India is operational in Dahej SEZ Part-2.

▪ **Hotel & Convention Centre**

- Shreekunj Hospitality Private Limited is a Co-developer.
- Sapthagiri Hospitality Pvt. Ltd. is another Co-developer Commenced Commercial Operation.

▪ **Security Service**

- Service Agency for Security & Traffic is in place.

▪ **Parking & Toilet Blocks**

- Public Utility service is in place.

▪ **Medical Centre**

- In Dahej SEZ, 32 Occupational health centre operation in SEZ Units.
- In the vicinity of Dahej SEZ, GoG Primary Health centre functional in Dahej.
- DEFS developed 50 Beds hospital in the vicinity of Dahej SEZ.

▪ **Other Services**

- Housekeeping
- Plantation

▪ **Administrative Block**

- Administrative buildings of SEZ Part- I and SEZ Part – II are operational.

▪ **Custom Office**

- Custom Offices / Office of DC in SEZ Part- I and SEZ Part – II are operational.

Manual 3

The Powers and Duties of Officers

The Board of Director of Dahej SEZ Limited has appointed and Authorized Chief Executive Officer (CEO) to look after all activity of Dahej SEZ Limited.

Subsequently other two key managerial personnel namely, Chief Financial Officer and Company Secretary have also been appointed.

The Company has recruited requisite staff on as per the requirement of company. Further, the employees of the company are look after the activities as directed by their reporting officer / Chief Executive Officer.

Manual 4

The Procedure Followed In the Decision Making Process, Including Channels of Supervision and Accountability

Dahej SEZ Limited (DSL) is a Public Limited Company with Five Directors on its board.

Since the board comprises of directors from both Central and State Govt. The strategy of development of Dahej SEZ has been decided by Board of Director of company and accordingly the activities have been carrying out. The Chief Executive Officer would be accountable to board and Industries & Mines department of Government of Gujarat.

Manual 5

The Rules, Regulations, Instructions, Manuals and Records, Held By or Under Control or Used By Employees for Discharging of Functions

The Board of Directors of company has approved the Human Resources Development Policy (HRD Policy) for employees of Dahej SEZ Limited. The company follows all rules and regulation of HRD Policy framed.

All the employees of the company are bound to follow rules, regulation of HRD Policy of the company.

Manual 6

List of Employees of Dahej SEZ Limited (DSL)

The list of Employees of the Company is as under:

Sr.No.	Name of Employee	Designation	Office location
1	Suresh N. Patil	Chief Executive Officer	Gandhinagar
2	Pranav S. Patel	Chief Finance Officer	Gandhinagar
3	Shashank Dhamseiya	Company Secretary	Gandhinagar
4	Niraj M. Shah	Manager (Infra)	Dahej
5	Hitesh R. Jadav	Assistant Manager (SEZ & Marketing)	Gandhinagar
6	Ankit B. Brahmakshatriya	Assistant Manager (Secretariat & Administration)	Gandhinagar
7	Ambalal M. Patel	PA to CEO	Gandhinagar
8	Susmita Sur	Executive (HR & Admin)	Gandhinagar
9	Alkesh B. Padhiyar	Site Engineer	Dahej
10	Chirag Limbachiya	Site Engineer	Dahej
11	Bharat K. Panchal	Office Assistant	Gandhinagar
12	Dharmendra Khatri	Assistant Account	Gandhinagar
13	Dharmesh S. Rana	Accounts Assistant	Dahej
14	Jaydeep Bhatt	Executive (Admin & Safety)	Dahej
15	Brijesh B. Patel	Office Assistant	Dahej
16	Nilesh Bhatt	Office Assistant	Dahej
17	Nirav R. Bhavsar	Office Assistant	Ahmedabad
18	Umesh Patel	Assistant Accountant	Gandhinagar
19	Ankit Patel	Horticultural Supervisor	Dahej
20	Vipul Mahida	Electrician	Dahej
21	Mehul Chauhan	IT Executive	Dahej
22	Yesha Bhatt	Architect	Gandhinagar
23	Raj Parmar	Office Assistant	Gandhinagar
24	Bhavin Pancholi	Site Engineer	Dahej
25	Anawar S. Mover	Driver	Ahmedabad

26	Nilay Kantar	Peon	Gandhinagar
27	Vijay Thakor	Peon	Gandhinagar
28	Dhiraj K. Parmar	Peon	Dahej
29	Vinod C. Parmar	Peon	Dahej
30	Nitesh D. Patni	Peon	Ahmedabad
31	Ajay Jadav	Peon	Dahej
32	Ajitsinh Vaghela	Peon	Gandhinagar
33	Yogesh Shrimali	Peon	Gandhinagar

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The Names, Designation, and Other Particulars of the Public Information Officers

Name of Officer	Designation	Office Address	Contact No.
S. N. Patil	Appellate Authority- Chief Executive Officer	Block No. 14, Third Floor, Udhog Bhavan, Sector-11, Gandhinagar - 382 017, Gujarat	079-23241590, 29750838
Hitesh R. Jadav	Public Information Officer- Asst. Manager (SEZ & Mktg.)	Block No. 14, Third Floor, Udhog Bhavan, Sector-11, Gandhinagar - 382 017, Gujarat	079-23241590, 29750838
Ankit Brahmakshatriya	Assistant Public Information Officer Asst. Manager (Secretariat & Administration)	Block No. 14, Third Floor, Udhog Bhavan, Sector-11, Gandhinagar - 382 017, Gujarat	079-23241590, 29750838

Manual 8

Allotment Procedure for allotment of plot in Dahej SEZ

The entity, who desires plot of land in Dahej SEZ, is required to submit online application in prescribed format through link available on website www.dahejsez.com. After submission of online application, the entity is required to submit the physical copy of application submitted online along with requisite fees and documents as per DSL policy. The complete application submitted in line will be scrutinized, processed subject to availability of plot of land as per DSL policy.

Manual 9

Details list of units / allottees in Dahej SEZ

The said information is website of the company i.e. www.dahejsez.com and at link <http://www.dahejsez.com/allottee/> and will be updated from time to time.

Manual 10

Details of Vacant Plot of land in Dahej SEZ

The said information is website of the company i.e. www.dahejsez.com and at link <http://www.dahejsez.com/vacant/> and will be updated from time to time.

Manual 11

Allotment Procedure of Dahej SEZ Ltd.

The procedure for allotment of plot of land in Dahej SEZ is as under:

1. Download the 'Application Form' from the website www.dahejsez.com or obtain the 'Application Form' from the office of DSL, Gandhinagar. The duly filled Application to be submitted to DSL, Gandhinagar with application processing charges of Rs. 50,000/- + GST @ 18% (non-refundable) & deposit of Rs. 2 (two) Lac per hect. by Demand Draft in favor of 'Dahej SEZ Limited' payable at Gandhinagar. List of documents to be submitted along with 'Application Form':-List of documents to be submitted along with 'Application Form':-The Applicant is to submit following documents / information along with the prescribed application form fully filled.
 - a. Certificate of Incorporation & Certificate for Commencement of Business.
 - b. Copy of Articles of Association & Memorandum of Association.
 - c. Copy of IEC Registration as an exporter (Import – Exporter Code) duly certified.
 - d. Applicant's experience in particular item of manufacture along with company profile.
 - e. Details about products and exports (excluding merchant exports) during last three years.
 - f. Annexure for list of products proposed to be manufactured.
 - g. Certified Annual Accounts for the last 3 years.
 - h. Detailed Project Report indicating the proposed unit, products, products manufacturing process & production flow charts, infrastructural requirements, list of promoters / partners / directors etc.
 - i. Arrangements, if any, made for financial assistance from Bank / Financial Institution for setting up the unit.
 - j. Any other information to operationalize manufacturing unit including export orders in hand / marketing agreement with foreign customers / partner / collaborator.
 - k. Undertaking duly executed on Stamp Paper of Rs. 300/-

2. Issuance of Provisional Offer:

DSL will issue Letter of Provisional Offer for allotment of plot of land in SEZ on processing of application and taking decision to offer the plot in SEZ.

3. Submission of Letter of Approval (LoA):

After receiving Letter of Provisional Offer for allotment of land in SEZ, the applicant / party is to approach Development Commissioner, Dahej SEZ for obtaining a Letter of Approval (LoA) in Form 'F' prescribed under the SEZ Rules of GoI. Form 'F' is to be submitted to the Development Commissioner, Dahej SEZ by the party in five copies along with a Demand Draft of Rs. 5000/- favoring "The Regional Pay and Accounts Officer, Mumbai" payable at Gandhidham towards Scrutiny Fees under advice to DSL for obtaining Letter of Approval from DC. Applicant will be allotted plot on production of a Letter of Approval (LoA) from the Development Commissioner, Dahej SEZ.

- 4. After submission of the copy of LoA to DSL, Offer-cum-Allotment letter will be issued to the Party by DSL.**
- 5. On full payment of allotment price within 30 days, an agreement is to be executed between DSL and Allottee. (In triplicate)**
- 6. Physical Possession of the plot will be handed over after execution of Agreement.**

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Surrender Policy of Dahej SEZ Ltd.

The Surrender Policy is as under:

- For setting up a Unit in Dahej SEZ, plot of land in SEZ is offered on 30 years lease after approval of the project and issue of Letter of Approval (LoA) by the Development Commissioner, SEZ, as per the SEZ Act 2005 of Gol. Accordingly, an applicant is required to make an application for land allotment in prescribed Application Form to Dahej SEZ Ltd., with a processing fee of Rs.50,000/- + GST @ 18% (non-refundable) and deposit of Rs.2.00 lakh per hectare, through Demand Draft drawn in favour of Dahej SEZ Ltd. After processing of the application, DSL issues in-principle approval for allotment of land in SEZ. Only after production of Letter of Approval (LoA) from the Development Commissioner, SEZ. Dahej SEZ Ltd. issues Offer-cum-Allotment Letter to the applicant. Thereafter, the allottee is to make payment and take possession of land in SEZ.
- There are, however, instances of withdrawal of application before taking possession of allotted plots in SEZ on account of various reasons. In this context, Dahej SEZ Ltd. has come out with a surrender policy for land allotted in SEZ. The surrender policy is as under:-

A. Applicant Fails to Take Possession of Land

1. The applicant is to submit application to DSL for requirement of land in specimen format, submitting requisite details and documents, with Rs.50,000 as application fee + GST @ 18% (non-refundable) and Rs.2.0 lakh per hectare as deposit money.
2. After processing of the application, DSL is to issue provisional offer for allotment of land to the applicant.
3. The applicant is to submit Letter of Approval (LoA) from DC, Dahej SEZ within six months from the date of application to DSL.
4. In case of delay on the ground of reasons beyond control of the applicant, extension may be considered upto another six months.

5. If the applicant fails to produce LoA and/ or take possession of land, within 12 months of application, the provisional offer will be cancelled and the applicant will be required to apply afresh.
6. In such a case, DSL will charge Rs.50,000/- application fee + GST @ 18% (non-refundable) and 10% of the Deposit amount + GST @ 18% (non-refundable).
7. Rest of the amount of deposit will be refunded back, without any interest.
8. The application will be closed.

B. Delay in Payment of Total Amount of Allotment Price

1. After issue of offer-cum-allotment letter to the applicant, he is required to pay total amount of allotment price of land within 30 days or as per terms of allotment in case of deferred payment.
2. In case the applicant fails to make payment within stipulated time, interest will be levied on the balance amount @ 0.50% above SBI PLR as on 1st April of the year and 1st October of the year for delayed period, prospectively.

C. Delay in Project implementation

1. In case, the applicant does not take steps towards implementation of the project as per conditions of the offer-cum-allotment letter/agreement upto three years, the agreement shall be terminated and allotted plot will be taken back.
2. In such case, the amount paid by allottee to DSL is to be refunded, without any interest, after deducting amount as under:-
 - a. Application fee of Rs.50,000/- + GST @ 18% (non-refundable)
 - b. Deposit amount paid at the time of application.
 - c. N.A. Tax, lease rent and other charges which are outstanding and due from DSL and Co-developers.
 - d. Penalty @ 10% of allotment price from the date of allotment upto 3 years.

D. Cancellation or Surrender of LoA

1. In case of cancellation or non-renewal of Letter of Allotment (LoA) to the unit or unit deciding to transfer its facility outside SEZ, the allottee has to surrender the allotted plot of land to DSL. The lease deed will be terminated.
2. The allottee is to be refunded the amount of allotment price paid to DSL, without any interest, after deducting amount as under:-
 - a. All outstanding amount and dues including non-assessment charges, lease rent, service charges levied by developer, co-developers and any other charges which are required to be paid by DSL for the demised premises.

- b. The allottee may be allowed to transfer the plot to another unit who has been granted Letter of Approval from DC, Dahej SEZ, provided allottee has started unit before closing down and pays 35% of the prevailing allotment price as a transfer fee at the time of transfer to DSL .
 - c. DSL will enter into a fresh lease deed with the new allottee.
- 3. In case, allottee is required to close down the plant because of change in Government policy, or area needs to be denotified from SEZ area, the case shall be placed before the Board of Directors for appropriate decision. The terms shall be finalized by the Board. The decision of the Board of Directors will be final and binding to the allottee.

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Allotment price and other charges

Plot Size

- Plots are offered on lease for 30 years.
- Rs. 50000/- non-refundable + GST @ 18% (non-refundable) towards application processing charges & deposit of Rs. 2 Lac per hect.
- Plot is offered at rate of Rs. 1650/- per sq. mt. for upfront payment 100% of land cost in processing area.
- Rs. 1730/- per sq. mt in case of Deferred payment. The allottee is required to make 20% payment on handing over possession of plot, 30% within next six months and remaining 50% within next six months. This scheme of Deferred Payment is available only to SMEs/units requiring less than 5 hect land.
- Plot is offered at rate of Rs. 1980/- per sq. mt. for upfront payment 100% of land cost in non-processing area.
- Rs 165 per sq mt per annum as annual rent from allottees for allotment of land on rent in SEZ area.
- In addition, Rs. 15/- per Sq. Mt. to be paid separately by allottees towards the welfare activities of Gujarat PCPIR Welfare Society.

Other Charges

- Lease rent of Rs. 1/- per sq. mt is to be paid annually.
- Service charges towards administration of infrastructure services are to be paid to DSL monthly/quarterly/annually as may be decided by DSL.
- Service charges are to be paid separately to co-developers / service providers for their services in SEZ, as per the rates decided by them.

Manual 14

Map / Layout of Dahej SEZ

The said information is website of the company i.e. **www.dahejsez.com** and at link **<http://www.dahejsez.com/map/>** and will be updated from time to time.

Manual 15

ENVIRONMENT PERMISSION

1. The copy of Environmental Clearance granted to Dahej SEZ Ltd. is website of the company i.e. **www.dahejsez.com** and at link <http://www.dahejsez.com/uploads/Assets/environment-clearance/ENV-CLEARANCE.pdf>
2. The copy of CRZ Clearance granted to Dahej SEZ Ltd. is website of the company i.e. **www.dahejsez.com** and at link <http://www.dahejsez.com/uploads/Assets/environment-clearance/CRZ-clearance.pdf>

Manual 16

Infrastructure Related

In Dahej SEZ area, Basic infrastructure works has been developed by GIDC. Following expenditure was made by DSL.

SN	Details / Description of works	Project Cost (INR Crores)
Infrastructure works developed by GIDC		
1	Development of Basic Infrastructure by GIDC for Dahej SEZ Part-1 & Part-2 which include cost of Roads, footpath, storm water drain, water supply, Under ground drainage network for treated effluent, Gates, Street lights, area grading , ESR & Under ground sumps, consultant & GIDC agency charges	281.07
2	Construction of connecting corridor between Dahej SEZ Part-1 & Part-2 which include cost of service road, inspection road, boundary wall , consultant & GIDC agency charges	12.19
3	Construction of approach road to Port / Jetty area at Dahej SEZ Part-2 which include cost of Road ,consultant & GIDC agency charges	6.56
Works taken up by DSL		
4	Construction of admin building at Dahej SEZ Part-1	4.96
5	Construction of admin building at Dahej SEZ Part-2	2.55
6	Construction of Fire station building at Dahej SEZ Part-1	0.84
7	Modification of Infrastructure by DSL for Dahej SEZ	6.87
8	Plantation & green belt development	2.67
9	Purchase of Fire tender (Water Bowser)	0.31
10	Purchase of Fire tender (Multi Purpose)	0.58

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Annual Report of Company

The annual reports of Dahej SEZ Limited are available on website of the company i.e. **www.dahejsez.com** and will be updated from time to time.

Manual 18

Various Forms, Specimens copy

The information on application for land, RoU, Plinth check Certificate, Building completion certificate, GDCR, specimen copy of offer-cum-allotment letter, Form of Agreement etc. is available on website of the company i.e. **www.dahejsez.com** and at link **<http://www.dahejsez.com/downloads/>** and will be updated from time to time.

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Tender Related

The tender related information is available on website of the company i.e. **www.dahejsez.com** and at link **<http://www.dahejsez.com/tenders/>** and will be updated from time to time.

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Unit Approval Committee

The information on agenda and minutes of meeting of Unit Approval Committee is available on website of the company i.e. **www.dahejsez.com** and at link **http://www.dahejsez.com/auac/** & **http://www.dahejsez.com/muac/** and will be updated from time to time.

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Such Other Information as May Be Prescribed and Thereafter Update These Publications Every Year

The other information will be updated from time to time in relevant publications