

DAHEJ SEZ LIMITEAD

Terms & Condition of the annual Maintenance Contract (Air Conditioner capacity from 1 ton to 2 ton)

Split Air Conditioner

1. The detail of office and Address where the Air Conditioners located is given below:

Sr.No	Name of the Office	Complete Address of the office	No. of Air Conditioner
1	DAHEJ SEZ PART-1 ADMIN BUILDING	DAHEJ SEZ PART- 1 AT-DAHEJ TALUKA – VAGRA DIST- BHARUCH PIN- 392130	32
2	DAHEJ SEZ PART-2 ADMIN BUILDING	DAHEJ SEZ PART-2 AT- LAKHIGAM TALUKA – VAGRA DIST-BHARUCH PIN-392130	04
3	Total Unit		36

2. Eligibility of Agency:

- a. Agency must have minimum 5 years of experience in maintenance of AC the proof for the same must be submitted along with offer failing which offer will be automatically rejected.
 - b. Agency must have one work order completed /work in progress having contract value / Work Order amount minimum Rs. 50,000/-.
3. The Annual Maintenance Contract will be of Comprehensive in nature and for a period of one year. DSL at its discretion may extend the term further for a period of one year.
4. This comprehensive Contract includes replacement of faulty spares like Compressor, starting capacitor ,running capacitor, Relays, Thermostats, Fan Capacitor ,Fan motor, Selector Switches , power Contactors, Control Contactors, External Time Switches, unit provided for specific time running of A C' s, Stabilizers, Rewinding of motors, providing Ball bearing of motors, fan blades, Electronic Control Circuitry, Remote Control unit ,etc at Contractor's Cost including Gas Charging and attending all complaints and breakdown of all types of air-conditioners. The complete list of materials to be repel aced covered under this AMC is provided in part of this tender.
5. Only original spare part/quality approved by the DSL will be permitted to be used for the maintenance during the period.

Sign & Seal of Agency/Contractor

6. Any parts/items which are not covered in the conditions of this contract gets damaged and required replacement/repairing during the tenure of this contract, then agency is responsible to replace/repair the same without any extra charges.
7. During the servicing, the contractor should water service the AC unit including water washing of filter ,drain tray and pipe cleaning, Evaporator brush cleaning oiling /greasing of all fans, checking of current consumption, checking of output performance ,testing of Gas pressure if necessary, water washing of Condenser Coil ,etc
8. Defective spares compressors/condensers are to be replaced with new compressors/condensers and repairing of the old compressors is not permitted. Whenever new compressors /condensers are used the contractor has to produce original invoice and warranty card of the new compressor / condenser at the discretion of the DSL. The compressor / condenser being replaced should match with the original star rating of the air conditioner.
9. All the air conditioners covered in this contract have to be maintained as per the standards of the original manufacturing company. The contractor has to repair/service/maintain the AC under the AMC in as is where condition when handed over to them under AMC is.
10. It is the responsibility of Agency to verify/check the AC piping at regular interval to avoid any leakage of gas.
11. Details of important programmed / functions will be inform to the agency and agency should deploy manpower in maintaining smooth running of the AC on that day without failure even they are held on holidays. Non – attendance of the technicians on such a day will attract penalty of RS. 500/- per day.
12. The AC serviced/maintained/repared has to be recorded in register and endorsement from end user department has to be obtained in register. Also further service reports are to be made after caring out servicing and endorsement (Sign & Seal) to be obtained from end user department.
13. **Payment Terms:** AMC charges will be paid at end of every quarter of the AMC period as per the actual. The actual number of AC for which service has been render will be considered for making payment for the quarter post completion of the quarter. The payment will generally be made within 15 days from the submission of bill & certification of payment by DSL. The quarterly bill must be enclosed with service reports endorsed by end user department for all AC which have been covered under AMC during the quarter. Bills without service reports will be deemed incomplete submission and payments will be made only on submission of all service reports.**(it is the duty of agency to take sign of end user in service report after competition of service)** However, No interest is liable to be paid by the DSL in case of delays if any in payment.

Sign & Seal of Agency/Contractor

14. All bidders shall quote their prices excluding of all taxes duties and Export Incentives (Drawback) to be claimed etc.

Agency will not charge GST and issue invoice under GST Act and mentioned 'Supply to SEZ under LUT/Bond without payment of GST'.

Any failure on your part, we will not be responsible for payment GST on any of the services offered by you agency will raise the bill in the name and address as mention below:

Dahej SEZ Ltd. (SEZ Developer)
Dahej SEZ Part-1
At & Po: Dahej, Ta: Vagra,
Dist: Bharuch 392140, Gujarat.
GST No. 24AACCD8098E2ZK

Being Special Economic Zone, DSL is exempted from payment of tax, duties etc. DSL. Relevant documents will be provided by DSL. SEZ Act & Rules shall be applicable and procedure in this regard is to be followed.

15. Statutory deduction towards income tax and other taxes as and when directions from statutory bodies are received will be made at the time of making payments
- 16.. Penalty will be recovered in quarterly bill of AMC as per following in case of Non – satisfactory services provided under AMC.

(A) Rs. 500/- per AC per day for all the AC that are not rectified within 72 Hrs from reporting of complains. The penalty will be effected for every AC which is not repaired post completion of 72 Hrs. of reporting the complain till the day the complain is rectified.

(B) Rs. 2500/- per AC per month will be recovered for every AC that breaks down more than three times in a month.

17. Losses incurred due to mishandling/misplacement/theft or any malpractice by technicians during the period of AMC, the contractor has to reimburse / make good of the losses suffered by the DSL due to fault of his technicians. In case of non – reimbursement / making good by the contractor, the same will be recovered from the due Payment.

18. In case of violation of terms & Conditions of the contractor during AMC period, DSL at its discretion penalize monetarily according to the losses occurred to DSL. Further DSL reserves the right to terminate the contract at any time during the validity of the contract period by giving 30 days notice to the contractor with

Sign & Seal of Agency/Contractor

or without any reason. Contractor/ Agency may terminate contract by giving 3 months notice to DSL failing which all due payment will be forfeited.

19. All necessary statutory licenses from concerned Government Departments/ Local Bodies including the labour Department necessary for execution of the work are to be obtained. DSL shall not be responsible for the compliance of any statutory requirement.
20. All security and safety regulations and guidelines as per the applicable law are to be followed. All safety precautions / measures will be taken by agency. DSL shall not be responsible for any injury or death cause to any personal during tenure of this contract. Any compensation is to be paid due to injury /accident/death then compensation will be paid by agency DSL shall not be responsible for the same in any case.
21. In case of any accident, the agency will be responsible for loss of life, damages, etc.
22. Agency has to follow the rules & regulation prevailing in SEZ area.
23. DSL reserved the right to increase or decrease scope of work/ item/quantum at any time and must be binding to agency.
24. DSL Right to accept any bids/offer or to reject any or all Bids/offer without assigning any reason and shall be binding to agency/contractor.

Submission of offer:

Bidder submits the rate along with the supporting document and Terms & Conditions sign by agency in sealed cover with subject "**Offer for AMC (Air Conditioner)**" at below address.

Dahej SEZ Ltd. (SEZ Developer)
Dahej SEZ Part-1
At & Po: Dahej, Ta: Vagra,
Dist: Bharuch 392140, Gujarat.
GST No. 24AACCD8098E2ZK

Sign as acceptance of T. & C.

(Name of Agency)

Sign & Seal of Agency/Contractor

List of part covered under this contract

Sr. No	Name of Item
1	Compressors
2	Starting Capacitors
3	Running Capacitors
4	Relays, Thermostats
5	Fan Capacitors
6	Fan Motors
7	Selector switches
8	Contactors (Power / Control)
9	Gas charging
10	Stabilizers
11	Rewinding of motors
12	Ball bearings of motors
13	Fan blades
14	Electronic Control Circuitries
15	Remote Control Units
16	Micro Swing Motors
17	Built — in Timer kit
18	Air-Filters
19	External Electronic / Analog time switches provided for timed running of A.C's
20	Outdoor unit mounting frames
21	Condenser coils/ copper tubes of indoor / outdoor units
22	Parts of indoor / Outdoor unit enclosures
23	Batteries in the remote control
24	Cabling from indoor to outdoor
25	Existing copper piping from indoor to outdoor
Note	Any other part which is not mention in above list also covered under the AMC.

Place:

Date:

Sign & Seal of Agency/Contractor

DAHEJ SEZ LIMITEAD				
PRICE BID				
AMC FOR AIR CONDITIONER IN SEZ AREA				
S.NO	LOCATION	A C UNIT	RATE PER UNIT PER YEAR (IN Rs.)WITH MATERIAL	TOTAL (In Rs.)
1	DAHEJ SEZ PART 1 ADM BUILDING	32		
2	DAHEJ SEZ PART 2 ADM BUILDING	4		
	Total A C Unit	36		
NOTE :- RATE WITH MATERIAL INCLUDING EVERITHING				

Note: DSL reserved the right to increase/ decrease scope of work.

Sign & Seal of Agency/Contractor