

**Subject: Tender for Supply of Water Tanker at Dahej SEZ, Dahej, Dist. Bharuch  
(TENDER NO: 03/2019-2020)**



**Dahej SEZ Limited**

**(A Joint Venture of GIDC & ONGC)**

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Important: Bidders are expected to examine the Bidding Documents carefully and are deemed to have received and read all documents.

## **INSTRUCTION TO BIDDERS FOR ONLINE TENDER PARTICIPATION**

1.0 Bidders can collect the tender documents from website [www.dahejsez.com](http://www.dahejsez.com)

2.0 Bidders have to submit Financial Bid and technical bid in physically at Dahej SEZ Ltd, Gandhinagar office.

### **Tender Notice-03/2019-20**

**Name of work: Tender for Supply of Water Tanker at Dahej SEZ, Dahej, Dist. Bharuch**

#### **Introduction:**

Sealed tenders are invited from eligible agency / firm for supply of Tanker Water Supply for watering of plantation / gardening area of Dahej SEZ, at Dahej.

#### **Scope of work and Terms and Conditions:**

1. The Water Tanker to be supplied shall be use for watering of plantation / gardening with transportation, drivers, operators, pumps, pipelines etc. so as to reach water at interior / last plant planted.
2. The supply of water tanker to Dahej SEZ Ltd, Dahej will be on actual requirement basis only.
3. The agency shall have to pump / lift / spared the water with proper pipelines / pump to plantation planted by DSL without damaging the DSL plantation work.
4. The tanker tank capacity must be at least 24,000 Ltr.
5. The Bill for supply of tanker will be raised on monthly basis by the agency to Dahej SEZ Ltd. supported with invoices, GPS report, statement of gate pass etc., and duly certified by authorized representative of Dahej SEZ Ltd.
6. Water tanker shall have to be supplied on urgent basis on short notice, as and when required, within two hours of receiving the telephonic order.
7. Tanker shall be filled properly to the full capacity of tank. The acknowledgement of trips shall be signed duly by the contractor and hand over to departmental / security at receipt point located at various storage tanks. Original delivery Challan shall be handed over to the departmental representative.

8. The agency shall ensure that valid working GPS system is installed before commencement of supply of vehicles to DSL. The report of GPS generated through system is to be submitted (duly certified by agency) to DSL along with bill / invoice, failing which payment will not be processed. DSL shall have right to check live status / location of vehicle at any time during supply.
9. Agency shall supply vehicle with drivers and operators. The mobiles phones shall be provided to them by agency. In case change of drivers / operators, it will be intimated to DSL immediately in written with ID card.
10. The agency shall adhere to the safety, health, traffic norms as applicable in Dahej SEZ.
11. In case of delay in supply of water tanker , penalty @ Rs.1500/- per hour will be charge or DSL will hired the water tanker and payment made by DSL will be deducted from due payment of agency.
12. Tank inside & outside shall have to be Epoxy coated and size of the tanker to be displayed on the tanker clearly.
13. The rates quoted shall be inclusive of waiting, filling, loading-unloading time. No extra claims shall be entertained on account of above factors. Rate quoted is for supply of water tanker for 8 hrs/ day.
14. The rate quoted will be applicable for whole quantity of water mentioned above. In case of less quantity of water found, action as per sr. no. 11 will be taken.
15. The supply of tankers should be during the office hours as far as possible and beyond office hours if required.
16. The agency shall arrange at its own expense all necessary tools and equipment's required for execution of the work.
17. The agency would follow SEZ rules and Regulation.
18. Agency would comply with all the other facilities and requirement as per tender and conditions mentioned in work order.
19. The agencies / Bidders are expected to examine the tender Documents carefully and are deemed to have read all conditions of tender notice.
20. The agency has to submit their price bid / financial including taxes, expenses. No other extra payment would be made by DSL.
21. Where water is supplied by DSL, agency shall not misuse it inside or out site Dahej SEZ whatsoever manner. In case any misuse found, the penalty @ 10 times of rate of

per tanker will be charged and shall be deducted from payment / SD. And decision of the DSL shall be final and binding.

**22. EARNEST MONEY DEPOSIT (EMD):**

An Earnest Money Deposit (EMD) of Rs.5600/- (Rupees five thousand six hundred only) in the form of Demand Draft drawn in favour of Dahej SEZ Limited payable at Gandhinagar is required to be attached with the technical Tender. The EMD is liable to be refunded after conclusion of the tendering process.

No interest shall be accrued on the said security deposit and EMD.

EMD will be forfeited if agency fails to execute the contract as per terms and conditions mentioned in the tender. E.M.D of successful tender shall be adjusted against security deposit.

**23. SECURITY DEPOSIT:**

1. The successful tender shall be required to deposit 10% of contract value as security deposit in the form of Demand Draft drawn in favour of Dahej SEZ Limited payable at Gandhinagar as security deposit at the time of signing of agreement.
2. The amount of security deposit is liable to be refunded at the earliest after completion of the contract. In case of termination of contract due to no satisfactory performance by agency, the security deposit will be forfeited.
3. No interest shall be accrued on the said security deposit and EMD.
4. EMD will be forfeited if agency fails to execute the contract as per terms and conditions mentioned in the tender.
5. E.M.D of successful bidder shall be adjusted against security deposit.
6. The Dahej SEZ Ltd will reserves the rights to forfeit the security deposit during the validity of contract if there is any breach of service / contract from agency.

**24. TENURE:-**

1. The Contract / service will be valid for a period of one year.
2. Dahej SEZ Ltd. will reserve the right to terminate the contract / service by giving a notice of one month, in case the service is found unsatisfactory or any other reason.

3. The competent authority in DSL reserves the right to terminate the contract at any time before completion of the tenure period in case the services of the firm/agency are found unsatisfactory, on giving one month notice to the agency.
4. Dahej SEZ Ltd will reserve the right to terminate the contract / service by giving a notice of one month, in case the service is found unsatisfactory or any other reason.
5. Agency may terminate the contract by giving 3 month notice to DSL. If agency terminate the contract without giving notice period then all due payment will be forfeited.

#### 25. Schedule of tender and submission of bid:

Sr. No.	Description	Schedule
1	Tender documents download from DSL website <a href="http://www.dahejsez.com">www.dahejsez.com</a>	<b>From 05/10/2019 to 21/10/2019</b>
2	Date Of pre-bid meeting	<b>11.10.2019 at 11:30 AM in DSL office at Gandhinagar</b>
3	Submission of bid with D.D. in original (for Tender fee & EMD) with required documents through R.P.A.D / Speed post at Dahej SEZ Ltd., Gandhinagar office	<b>Up to 30.10.2019 04:00 PM</b>
4	Opening of Technical bid	<b>02/11/2019 @ 11.00 PM</b>
5	Opening of Price bid	<b>07/11/2019 @ 03.30 PM</b>
6	Tenure of contract	<b>1 Year</b>
7	Tender validity period	<b>120 days from the date of opening of price bid</b>

#### Mode of submission:

The last / due date of submission will be **30/10/2019** up to **04.00 PM** by RPAD / Speed Post in sealed two envelopes mentioning on cover **“Tender for Supply of Water Tanker at Dahej SEZ, Dahej, Dist. Bharuch”** at following address:

Dahej SEZ Ltd.  
Block no.14, 3<sup>rd</sup> Floor,  
Udyog Bhavan, Sector -11, Gandhinagar -382017

The proposal / tender received after due date shall not be considered.

**26. Submission of bids / tender and essential eligibility criteria:**

Interesting agencies have to submit following documents / information along with proposal:

- a. Tender fees of Rs. 1000/- + **GST** in form of Demand Draft only (non-refundable) in favor of “Dahej SEZ Limited” payable at Gandhinagar.
- b. EMD amounting of Rs. 5600/-
- c. Agency Profile
- d. Copy of PAN no., GST no.
- e. Agency should have registered on or before 5 year and experience of at least 5 year. The proof of the same is to be submitted.
- f. Agency must have / own at least 6 water taker (vehicles) of 24000 Ltr. Capacity each with fitted fighter pump facility. The pump fitted shall have enough capacity to lift direct water up to 20 Mtr. heights. The proof of ownership, valid RTO documents, pump etc. is to be submitted.
- g. The agency must have trained and experience drivers and operators with heavy license. The proof of the same is to be submitted.
- h. The agency must have completed at least 3 (three) works for any Govt.-Semi Govt. department / Companies or private organization in last 3 year. Self certified copy of work order issued shall be submitted.
- i. The agency must have at least 3 work order for the similar work having value of Rs. 6,00,000/- or more each in last 3 year.
- j. The agency shall be average turnover of Rs. 15,00,000/- in last three year. The proof duly certified by CA shall be submitted.
- k. The all vehicles must equip with necessary safety equipment like Fire Extinguisher, First Aid Kit, Gloves, Safety Shoes, Helmet etc. The proof of the same is to be submitted.
- l. Separate Sheet indicating details of similar work carried out in past, their quantum, value, with client name etc.
- m. Seal and signature in all pages of this tender documents as acceptance of terms and conditions and hard copy of the same.
- n. Agency shall Seal and signature in all pages of this tender supporting documents / proof and hard copy of the same.
- o. Agency has to submit self declaration undertaking stating that their agency / firm was not black listed by any govt. dept. / Organization / Authority.

- p. Contact person, Name & Number, Designation, email in separate sheet for smooth coordination.
- q. Agency shall provide further information / documents / clarification as and when required immediately.

**Note: Technical Proposal must have index and page number is to be assigned all pages.** All the tender documents shall be submitted in hard copy.

**27. Important Dates:**

The last / due date of submission (off line) is **04.00 PM of 30/10/2019**. Interested agency may submit their technical and financial proposal / tender to below address:

Chief Executive Officer  
Dahej SEZ Ltd,  
Block no.14, 3rd Floor,  
Udyog Bhavan, Sector -11,  
Gandhinagar -382017

**Mode of submission:**

The tender / proposal may be submitted by **RPAD / Speed only** by **04.00 PM of 30/10/2019** in sealed two envelope (for Technical & Financial bid) mentioning **“Tender for Supply of Water Tanker at Dahej SEZ, Dahej, Dist. Bharuch”**. The proposal / tender received after due date shall not be considered.

**28. SAFETY CODE -.**

The Firm/Agency/Contractor shall take necessary safety arrangements to ensure safety of the persons deployed by them. Agency has to provide PPE to staff deployed under this contract. DSL shall not be responsible for any injury/death caused to any personnel while working in the premises of DSL under this contract

**29. FOOD -** The agency shall arrange at his own expenses food for their staff deployed under this contract.

**30. DAMAGES -** Any damage caused to the property of DSL due to the negligence on the part of the agency's men will be liable to be compensated by the Agency.



Agency shall indemnify the DSL against all losses sustained due to the act of agency. The loss sustained due to any theft of materials/ equipment from fire fighter / store during the fire or in normal course, shall be deducted from the bills payable to agency. The decision taken on this behalf by DSL shall be binding to the agency.

If any accident is occurred to the vehicle due to carelessness of staff of the agency, the agency shall be fully responsible for any losses / damages. The decision on DSL in this regard shall be final and binding to the agency.

**31. COMPLIANCE WITH STATUTORY AUTHORITIES-**

The agency / agency shall be responsible for compliance with the provision of the following major Labour laws:-

(a) Contract Labour (Regulation & Abolition) Act, 1970.

(b) Minimum Wages Act.

(c) Workmen's Compensation Act.

d) Provident Fund Act.

(e) Gratuity Act.

(f) Insurance Act

(g) Prevailing fire safety/fighting norms/regulation

(h) Any other rules, regulations and / or statutes as may be applicable to them from time to time.

**32. PROHIBITION OF SUB CONTRACT** - The Agency shall not appoint any sub-contract for this work under any circumstances. If it found by DSL, DSL may cancel the work order and no compensation would be paid.

**33.** Conditional tender shall not be accepted and considered.

**34.** The proposal would be evaluated as per criteria decided by DSL and shall be binding to the agency.

**35.** Tenders/ offers which are not properly sealed by wax or tape will be rejected. Any rectification / modification / correction if any regarding this short term tender notice hereinafter shall be seen on web site [www.dahejsez.com](http://www.dahejsez.com) and must be binding to agency.

**36. Payments:**

1. The payment terms would be as under:
  - Agency will submit the bills by end of each month along with proof of supply and Water tanker.
2. The payment will be process on submission of required documents satisfactory.
3. The agency shall issue invoice as per GST Act 2017 and in the name of
4. Dahej SEZ Ltd. (SEZ Developer), Dahej SEZ, At & Po: Dahej, Ta: Vagra, Dist: Bharuch 392140, Gujarat. GST No. 24AACCD8098E2ZK  
Agency will not charge GST and issue invoice under GST Act and mentioned 'Supply to SEZ under LUT/Bond without payment of GST'.

**37. Deduction of Tax at Source** - Taxes shall be deducted at source from all the accepted payment to be made in accordance to statutory provisions of Tax as amended from time to time and as per notification 50/2018 central tax dated 13/09/2018 TDS @ 2% under GST application on taxable value.

**38.** In case of dispute / clarification / interpretation, the decision of CEO, DSL shall be binding.

**39. DISQUALIFICATION CLAUSE:**

The Bidder shall be disqualified if:

- (a) The bidder or any of its constituent(s) has been blacklisted/banned business dealing by any Government Department, Government Agency or Public Sector Undertakings at any time, except in cases where such blacklisting / banning has been withdrawn by competent authority or ceased on the deadline for submission of the bid, for which satisfactory evidence is to be produced.
- (b) The bidder or any of its constituents has been issued a show cause notice for poor performance / banning / blacklisting or business or order for suspension of business by the competent authority

40. Dahej SEZ Ltd shall reserve the right of its absolute discretion to accept the tenders of any one, or more than one tender on lowest competitive rates or either wholly or in parts without assigning any reason whatsoever and it shall be binding on the concerned

tender to execute the work so awarded. The whole work in the section may be split up and accepted in parts, and not entirely, if considered expedient by the Dahej SEZ Ltd, at its absolute decision.

- 41.** DSL reserves the right to accept any offer / bid without assigning any reason. DSL reserves the right to reject any or all of the offer / bids without assigning any reason.

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**ANNEXURE – A**  
**CHECK LIST**

1	Annexure A to C have been duly filled in and enclosed	Yes / No
2	Demand Draft details of Application Fee	
3	Demand Draft particulars of EMD	
4	PAN No.	
5	Whether proprietary / partnership / Private Company Ltd.	
6	GST No.	
7	Contact person Name, Designation, Landline and Mobile No.	
8	Bank details including Branch Code / IFSC No.	
7	Supporting documents as per eligibility criteria	

Signature of the tender  
with seal

**ANNEXURE –B**  
**TANKERS TO BE DEPLOYED FOR WORK (To be filled by agency)**

Registration No. / Validity of registration	RTO Registration No. of Water resource Dept. Govt. of Gujarat	Capacity of Tanker

Signature of the tender  
with seal

Date: \_\_\_\_\_

## ANNEXURE-C

**PRICE BID (To be filled by agency and to be submitted in sealed cover)**

Name of work: “Tender for Supply of Water Tanker at Dahej SEZ, Dahej, Dist. Bharuch”

Sr. No.	Description of work	Rate for 8 Hours / per Day in Rs.
1	Supply of Water tankers of capacity 24000 Ltr. to Dahej SEZ Ltd, Dahej SEZ area as per the requirement and as directed including lifting and pumping of water, pipeline, cost of water, watering, transportation to various locations, waiting and unloading charges, drivers, operators etc. (In case water provided by DSL)	
2	Supply of Water tankers of capacity 24000 Ltr. to Dahej SEZ Ltd, Dahej SEZ area as per the requirement and as directed including lifting and pumping of water, pipeline, cost of water, watering, transportation to various locations, waiting and unloading charges, drivers, operators etc.(In case water provided by agency / supplier)	

**Note:** Total quoted tender amount inclusive of water testing charges, sales and General Taxes, Service charges, tools, equipments, labors, supervision, taxes if any. **NO EXTRA / ADDITIONAL PAYMENT WILL BE MADE ON THIS ACCOUNT.**

Signature of the tender  
with seal

Date: \_\_\_\_\_